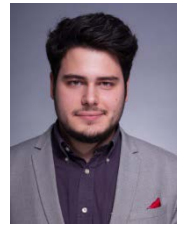


Theodosios Kokotas | Curriculum Vitae



📍 Hempel Kollegiet, Lyngby, Denmark

☎ +45 50259191 | ✉ teokokotas@gmail.com | <https://www.linkedin.com/in/teokokotas>

Sex: Male | Date of birth: 12/01/1993 | Nationality: Greek

Profile

I am an ambitious student from DTU, with strong engineering background, and passion for new technologies, whiling to become a successful Project Manager. I am seeking for an opportunity to develop and demonstrate my administrative and Project Management skills and optimize organization processes. I have quite a few work experiences, so I am aiming to cooperate with a dynamic and energetic working team.

Education

2017-2019 **MSc Industrial Engineering Management** | *Technical University of Denmark, Denmark*

- Study line: Innovation and Strategic Management
- Courses: Project Management, Technology and Innovation Management, Technology, Economics, Management and Organization, Strategy and Planning methods. All courses passed with 10 and 12.

2011-2016 **BSc+ MSc Production Engineering and Management** | *Technical University of Crete, Greece*

- Five years combined Bachelor + Master study circle completed. Diploma of Mechanical Engineer of Production and Management.
- Publication: **A multiple criteria approach for airline passenger satisfaction measurement and service quality improvement** | Published in 02/10/2017 at Elsevier Special issue: Journal of air transport management. With Tsafarakis Stelios
- Thesis: **Measuring passenger satisfaction of airline companies Aegean and Ryanair** | Thesis Assessment: 10/10 (Excellent) | Thesis advisor: *Tsafarakis Stelios*

2014-2015 **Mechanical Engineering (Erasmus+)** | *Czech Technical University in Prague, Czech Republic*

- Erasmus+ study program in English language for two semesters, in CTU. Scholarship of high performance obtained, and ten subjects passed.

Certifications

- **Project Management Certification ISO 21500:2013** | *Jan 2018*
Fonden Dansk Standard | Copenhagen, Denmark

Work Experience

Oct 2017- Feb 2018 **Supply Responsible - Bartender (Part time job)**
Noho ApS | Copenhagen, Denmark

- Managing logistics in the bar- restaurant, and supporting main bartenders

Oct 2016- Aug 2017 **Assistant to Project Manager / Overview marketing activities**
Kokotas Air conditioners LTD | Athens, Greece

- Managing big client portfolio such as the Greek Army, the American Embassy.
- Overseeing Marketing activities (leaflets, ads) and new website launch
- Assisting Project Manager of HVAC Projects, administrative, scheduling.

- Updating KPIs, developing new Differentiation Strategy

Nov 2016- Jul 2017 **Mandatory military service (Part time)**
Greek Army | Athens, Greece

- Position: Supply Chain - Logistics responsible.
- Cutting 20% of resources and expenditures by optimizing logistics and ordering

Jun 2016- Sept 2016 **Anti - Money Laundering Specialist (Full time)**
Western Union European Operations Center | Vilnius, Lithuania

- Working with data analysis on a specialized software to investigate transactions for potential fraud, and prevented ~60 suspicious transactions per day

Jun 2015- Aug 2016 **Internship (Full time)**
Toshiba - Carrier South Eastern Europe S.A. | Athens, Greece

- Represented Toshiba at Dixons S.E. Europe SA airport store, as marketing responsible
- Assistant to Marketing & Sales Manager; helping with administrative and ad hoc tasks.

Jun 2005- Aug 2015 **Summer Job**
Kokotas Air conditioners LTD | Athens, Greece

- Involved every summer in various tasks of Sales, marketing, Accounting, logistics.
- Assistant of executives (rotation) : Mechanical Engineers, Project Managers

Grants, awards and scholarships

- **Certificate of Recognition: The most driven** | *Sept 2016*
Western Union Processing UAB | Vilnius, Lithuania
- **Prize for excellence in performance as an Erasmus student** | *Jul 2015*
Greek State Scholarship Foundation

Certifications, academic courses and seminars

- **Exploring the modern world of IT** (co-organizer) | *Mar 2016*
Bauman Moscow State Technical University | Moscow, Russian Federation
- **Event on education improvement** (co-organizer) | *Jul 2014*
Technical University of Cluj Napoca | Cluj Napoca, Romania
- **IT and Entrepreneurship** | *Sept 2012*
Kiev Polytechnic Institute | Kiev, Ukraine
- **Social Media Seminar** (participant) | *Jul 2011*
AMC Consultants | Athens , Greece

Software and Language skills

- **Software skills:** Microsoft Office™ (Powerpoint/Excel/Word™) | Microsoft Video Maker™
- **Language skills:** **English:** C2 (ECPE, University of Michigan | IELTS) | **Danish:** A1 (Learning) | **Greek:** Mother Tongue | **Russian:** A2 | **Czech:** A1

Extra curricular activities

- **Teacher of Greek language** (volunteer) | *Sept 2014- Jul 2015* | *ISC, Prague , Czech Republic*
- **Vice President for Corporate relations** (Board member) | *Sept 2012- 2013*
Board of European Students of Technology Chania , Greece